

# SECRETARY OF STATE

## 31 SECRETARY OF STATE

### MISSION:

To promote the efficient operation of state government through the efficacious performance of statutory 'secretarial duties'; to provide leadership and assistance in federal, state, and local elections; to accurately and efficiently administer the corporation and Uniform Commercial Code (UCC) functions prescribed by South Dakota law; to provide efficient and accurate operations in the filing and recording of all public state documents; to promote the uniformity of election procedures through rule-making; to make legislative recommendations on election laws to the State Legislature; to implement the Federal Motor Voter Act in the most efficient way; to continue to modernize the operations of the entire office; and, to effectively perform all other duties and responsibilities of the Secretary of State as required by the South Dakota Constitution and state statutes.

LEGAL CITATION: South Dakota Constitution, Article III, Section 8; Article IV, Section 7; Article IV, Section 8, and Article XVI, Section 3. General duties, SDCL Chapter 1-8. Other duties, SDCL Titles 12 (elections) and 47 (corporations), SDCL chapters 1-26, 1-32, 2-1, 2-2, 2-7, 2-12, 2-13, 2-15, 3-1A, 3-5, 4-1, 4-11, 4-12, 6-8, 6-10, 7-4, 9-41A, 15-7, 18-1, 23-7, 37-6, 38-8, 43-27, 43-44, 44-7, 46-18, 49-19, 49-33, 49-34, 49-35, 49-36, 50-6A, and 57-35 through 57-39. The Office of the Secretary of State is also frequently cited as the filing jurisdiction for certain appointments, oaths, and bonds.

	ACTUAL FY 2004	ACTUAL FY 2005	BUDGETED FY 2006	REQUESTED FY 2007	GOVERNOR'S RECOMMENDED FY 2007	RECOMMENDED INC/(DEC) FY 2007
<b>FUNDING SOURCE:</b>						
General Funds	\$ 877,213	\$ 897,698	\$ 913,985	\$ 913,985	\$ 934,291	\$ 20,306
Federal Funds	479,089	256,636	5,221,533	3,232,507	3,234,321	( 1,987,212 )
Other Funds	199,334	115,195	274,810	199,771	261,595	( 13,215 )
<b>Total</b>	<b>\$ 1,555,636</b>	<b>\$ 1,269,528</b>	<b>\$ 6,410,328</b>	<b>\$ 4,346,263</b>	<b>\$ 4,430,207</b>	<b>(\$ 1,980,121 )</b>
<b>EXPENDITURE DETAIL:</b>						
Personal Services	\$ 712,781	\$ 752,308	\$ 777,311	\$ 781,659	\$ 807,603	\$ 30,292
Operating Expenses	842,855	517,221	5,633,017	3,564,604	3,622,604	( 2,010,413 )
<b>Total</b>	<b>\$ 1,555,636</b>	<b>\$ 1,269,528</b>	<b>\$ 6,410,328</b>	<b>\$ 4,346,263</b>	<b>\$ 4,430,207</b>	<b>(\$ 1,980,121 )</b>
<b>Staffing Level FTE:</b>	<b>14.8</b>	<b>15.3</b>	<b>15.3</b>	<b>15.3</b>	<b>15.3</b>	<b>0.0</b>

# SECRETARY OF STATE

## 3101 Secretary of State

### MISSION:

To provide timely access to and efficient storage of all public documents filed in the office; and, to fulfill the role as Chairman and Secretariat of the State Election Board by providing leadership and vision for federal and state election administration, while also providing assistance to local government election officials.

	ACTUAL FY 2004	ACTUAL FY 2005	BUDGETED FY 2006	REQUESTED FY 2007	GOVERNOR'S RECOMMENDED FY 2007	RECOMMENDED INC/(DEC) FY 2007
<b>FUNDING SOURCE:</b>						
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<b>Staffing Level FTE:</b>	<b>14.8</b>	<b>15.3</b>	<b>15.3</b>	<b>15.3</b>	<b>15.3</b>	<b>0.0</b>

	ACTUAL FY 2004	ACTUAL FY 2005	ESTIMATED FY 2006	ESTIMATED FY 2007
<b>REVENUES</b>				
Voter Registration Lists	17,875	34,650	15,000	20,000
Pistol Permits	69,765	74,543	70,000	70,000
Domestic Corporations	1,478,046	1,594,100	1,500,000	1,500,000
Foreign Corporations	1,248,169	1,294,268	1,300,000	1,300,000
Business Name Registration (online only)		21,270	20,000	20,000
Trademark Registrations	48,700	48,400	50,000	50,000
Uniform Commercial Code	1,042,898	1,043,778	1,100,000	1,100,000
Notaries Public	93,451	102,183	98,000	98,000
Copies (Except UCC)	64,746	68,200	65,000	65,000
Miscellaneous	33,035	61,727	60,000	60,000
<b>Total</b>	<b>4,096,685</b>	<b>4,343,119</b>	<b>4,278,000</b>	<b>4,283,000</b>

### PERFORMANCE INDICATORS

<b>DOMESTIC/FOREIGN:</b>				
Corporations in File	26,008/10,544	24,901/10,289	27,400/10,350	28,220/11,500
Limited Partnerships in File	1,371/394	1,441/444	1,500/500	1,460/460
Limited Liability Companies in File	6,134/1,511	6,889/1,630	8,780/2,060	10,580/2,490
Limited Liability Partnerships in File	651/53	664/58	754/73	840/90
New Corporations	1,695/1,276	1,856/1,118	1,900/1,000	2000/1,050
New Limited Partnerships	96/31	97/61	104/70	106/80
New Limited Liability Companies	1,538/369	1,933/428	2,200/479	2,420/530
New Limited Liability Partnerships	97/13	99/15	105/17	110/20
Corporations Annual Reports	44,401	44,430	50,000	50,000
UCC I Statements	27,284	34,360	35,000	35,000
UCC II Search	4,042	4,249	4,000	4,000
UCC III Continuation/Amendment/Assignment	18,702	23,372	23,500	24,000
UCC III Terminations	32,653	22,279	23,000	23,000
Effective Financing Statements (EFS)	9,592	9,530	9,600	9,800
Dakota Fast File Registrants	1,035	1,000	1,100	1,300
Trademark Registration	433	486	450	450
Pistol Permits	10,024	10,649	10,500	10,500
Notary Commissions	3,767	4,138	3,500	3,500
Financial Information Statement	207	106	200	106
Statewide Campaign Finance Report	280	511	500	500
Statewide Initiative and Referendum Petitions	1	0	9	0
Voter Registration List	28	32	30	30